

# COLLEGE, DELHI

REGISTER OF.....

151.....

Name of Employee Dr. Onkar Mangley Designation..... Dept. Physics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
$17 \frac{9}{18}$	$20 \frac{9}{18}$	$22 \frac{9}{18}$	2	2	2	SB		
$8 \frac{8}{18}$	$10 \frac{8}{18}$	$14 \frac{8}{18}$	1	05	(Duty leave) 2			Duty leave / R. H.
$16 \frac{11}{18}$	$17 \frac{11}{18}$	-	1		(Duty leave) 2			



Name of Employ Dr. Ardi Jain Designation..... Dept. chemistry

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
13 <sup>2</sup> / <sub>12</sub>	12 <sup>2</sup> / <sub>19</sub>	—	1	1	3		82	
22 <sup>2</sup> / <sub>19</sub>	21 <sup>2</sup> / <sub>19</sub>	—	1	2	2		82	
Duty leave / R.H / Academic leave / etc								
5 <sup>11</sup> / <sub>18</sub>	6 <sup>11</sup> / <sub>18</sub>	—	1	(R.H)				
29 <sup>10</sup> / <sub>18</sub>	27 <sup>10</sup> / <sub>18</sub>	—	1	(R.H)				











C

Application For Leave  
 (Number of days) (Date)

26

REGISTER OF.....

Name of Employee Dr. Santosh Designation Asst. Prof. Dept. Hindi

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
30/7/18	27/7/18	-	1	1	3		SL	
8/8/18	7/8/18	-	1	2	2		SL	
28/8/18	27/8/18	-	1	3	1		SL	
17/9/18	14/9/18	-	1	4	NIL			
					II			
14/1/19	12/1/19	-	1	1	3		SL	
4/2/19	2/2/19	-	1	2	2		SL	
18/2/19	19/2/19	-	1	3	1		SL	
27/2/19	23/2/19	-	1	4	NIL		SL	
					III			
27/2/2019	23/2/19	25/2/19	2	2	2 NIL		SL	

Duty leave / R. H / Academic leave / AC

5/1/18	6/1/18	-	1	(R.H)				
5/1/18	9/1/18	-	1	(R.H)				



# COLLEGE, DELHI

REGISTER OF.....

151.....

Name of Employ Dr. Onkar Mehta

Designation.....

Dept. Physics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
<del>8/8</del> 17/18	20/18	22/18	2	2	2		8	
8/8	10/8	14/8	1	0.5			8	Duty leave / R. H. / (Duty leave)
16/18	17/18	-	1				8	(Duty leave)





LEAVE

# COLLEGE, DELHI

REGISTER OF.....

Name of Employ Dr. Kamal Kumar Designation Asst. Prof. Dept Sanskrit

Remarks

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
7 <sup>8</sup> / <sub>18</sub>	7 <sup>8</sup> / <sub>18</sub>	-	1	1	3			
6 <sup>9</sup> / <sub>18</sub>	5 <sup>9</sup> / <sub>18</sub>	-	1	2	2			
Duty leave / R.H. / special leave etc								
23 <sup>10</sup> / <sub>18</sub>	24 <sup>10</sup> / <sub>18</sub>	-	-	1 (R.H.)				
04 <sup>4</sup> / <sub>19</sub>	6 <sup>4</sup> / <sub>19</sub>	-	1	(R.H.)				

# COLLEGE, DELHI

006

REGISTER OF.....

Name of Employee Dr. Rekha Mathur Designation Dep. Botany

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
10 <sup>2</sup> / <sub>2020</sub>	17 <sup>2</sup> / <sub>2020</sub>	20 <sup>2</sup> / <sub>2020</sub>	4	4	4		R	
10 <sup>2</sup> / <sub>2020</sub>	12 <sup>2</sup> / <sub>2020</sub>	14 <sup>2</sup> / <sub>2020</sub>	3	7	NIL		R	
22 <sup>8</sup> / <sub>19</sub>	Duty leave/ R. H/ Special leave/ AC							
	23 <sup>8</sup> / <sub>19</sub>	-	1 (Duty leave)				R	

# COLLEGE, DELHI

030

REGISTER OF.....

Name of Employ Sangita Gupta Designation..... Dept English.....

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
13 <sup>08</sup> / <sub>19</sub>	9 <sup>08</sup> / <sub>19</sub>	-	1	1	7		SR	
24 <sup>10</sup> / <sub>19</sub>	23 <sup>10</sup> / <sub>19</sub>	-	1	2	6		SR	
4 <sup>11</sup> / <sub>19</sub>	1 <sup>11</sup> / <sub>19</sub>	-	1	3	5		SR	
7 <sup>2</sup> / <sub>2020</sub>	6 <sup>2</sup> / <sub>2020</sub>	-	1	4	4		SR	
Duty leave / R.H / Special leave / etc								
24 <sup>10</sup> / <sub>19</sub>	29 <sup>10</sup> / <sub>19</sub>	-	1	(R.H)			SR	
25 <sup>11</sup> / <sub>19</sub>	3 <sup>11</sup> / <sub>19</sub>	-	1	(Duty leave)			SR	
7 <sup>2</sup> / <sub>2020</sub>	2 <sup>1</sup> / <sub>20</sub>	-	1	(Duty leave)			SR	



Name of Employ Dr. Deelshikha M.B Designation..... Dept English

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
					8 CL			
20/7/19	22/7/19	-	01	01	7	}		
8/8/19	9/8/19	-	1	2	6			
24/9/19	23/9/19	-	1	3	5		SL	
17/9/19	18/9/19	-	1	4	4			
30/9/19	3/10/19	4/10/19	2	2	2			
17/20	16/20	-	1	7	1			
28/20	24/20	-	1	8	NIL			
31/10/19	29/10/19	-	1	(R.H)				Duty leave/ R. H Special leave/ se

# COLLEGE, DELHI

REGISTER OF.....

038

Name of Employee Dr. Deepthi Bansal Designation..... Dept. MUSIC

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
24 <sup>10</sup> / <sub>19</sub>	24 <sup>10</sup> / <sub>19</sub>	-	1	1	3		82	
25 <sup>11</sup> / <sub>19</sub>	Duty leave/R.H/ special leave/pe (Duty leave)		1				82	

# COLLEGE, DELHI

REGISTER OF.....

045

Name of Employee Dr. Vandana Tripathi Designation..... Dept. Political Science

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
1 <sup>8</sup> / <sub>19</sub>	31 <sup>7</sup> / <sub>19</sub>	—	1	1	7		<i>RT</i>	
7 <sup>2</sup> / <sub>2020</sub>	8 <sup>2</sup> / <sub>2020</sub>	—	1	2	6		<i>RT</i>	
30 <sup>8</sup> / <sub>19</sub>	2 <sup>9</sup> / <sub>19</sub>	—	1	1			<i>RT</i>	Duty leave / R.H / Special leave
14 <sup>8</sup> / <sub>19</sub>	20 <sup>8</sup> / <sub>19</sub>	21 <sup>8</sup> / <sub>19</sub>	2	2			<i>RT</i>	(Duty leave)







# COLLEGE, DELHI

071

REGISTER OF.....

Name of Employee Dr. Anita Mangla Designation..... Dept. Bio-chemistry.  
Political Science

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
24/7	23/7	-	1	1	3		R	
28/8	26/8	-	1	2	2		R	
24/20	<del>29/20</del>	<del>25/20</del>	<del>2</del>	<del>4</del>	<del>4</del>			
24/20	Duty leave P. H / Special leave / etc		2	2	(Duty leave)		R	

# COLLEGE, DELHI

081

## REGISTER OF.....

Name of Employee Dr. Manoj K. Mishra Designation..... Dept. Botany.....

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
8 $\frac{8}{19}$	1 $\frac{8}{19}$	-	1	1	3		R	
31 $\frac{10}{19}$	29 $\frac{10}{19}$	30 $\frac{10}{19}$	2	3	1		R	
22 $\frac{10}{19}$	14 $\frac{10}{19}$	-	1	4	NIL		R	
7 $\frac{1}{20}$	7 $\frac{1}{20}$	8 $\frac{1}{20}$	2	2	IF $\frac{1}{2}$ 2		R	
6 $\frac{1}{20}$	2 $\frac{1}{20}$	3 $\frac{1}{20}$	2	4	NIL		R	
18 $\frac{9}{19}$	Duty leave/ R. H/ Academic leave/ sard. leave/AE		1	(Duty leave)			R	

# COLLEGE, DELHI

082

REGISTER OF.....

Name of Employ Dr. Vidhi Chaudhary Designation..... Dept. Patang.....

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
12 $\frac{9}{19}$	11 $\frac{9}{19}$	—	1	1	3		R	
28 $\frac{1}{20}$	27 $\frac{1}{20}$	—	1	2	2		R	
20 $\frac{1}{20}$	16 $\frac{1}{20}$	—	1	3	1		R	
20 $\frac{8}{19}$	22 $\frac{8}{19}$	23 $\frac{8}{19}$	—	2	2 (Duty leave)		R	Average leave / P. H Duty leave



# COLLEGE, DELHI

092

REGISTER OF.....

Name of Employee Dr. Anand K. Singh Designation..... Dept. Chemistry

Date of Apppt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
5 <sup>9</sup> / <sub>12</sub>	5 <sup>10</sup> / <sub>12</sub>	4 <sup>10</sup> / <sub>12</sub>	2	2	2		B	
Duty leave / R.H / Special leave etc								
30 <sup>9</sup> / <sub>10</sub>	5 <sup>10</sup> / <sub>12</sub>	-	1	(R.H)			B	
18 <sup>11</sup> / <sub>10</sub>	19 <sup>11</sup> / <sub>12</sub>	-	1	(Duty leave)			B	

# COLLEGE, DELHI

REGISTER OF.....

094

Name of Employee Dr. Tenika Rana Designation..... Dept. Commerce

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
27 <sup>8</sup> / <sub>19</sub>	23 <sup>8</sup> / <sub>19</sub>	-	1	1	3			
27 <sup>8</sup> / <sub>19</sub>	28 <sup>8</sup> / <sub>19</sub>	-						Advance leave / Duty leave / P. H / Ae (Duty leave)

# COLLEGE, DELHI

094

REGISTER OF.....

Name of Employee Dr. Tanika Raina Designation..... Dept. Commerce

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
27 <sup>8</sup> / <sub>19</sub>	23 <sup>8</sup> / <sub>19</sub>	-	1	1	3		82	
27 <sup>8</sup> / <sub>19</sub>	28 <sup>8</sup> / <sub>19</sub>	-	1	1			82	Average leave / Duty leave / R. H / Ae (Duty leave)

# COLLEGE, DELHI

107

REGISTER OF.....

Name of Employ Shikha Singh Designation..... Dept. Economics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
3 <sup>8</sup> / <sub>19</sub>	2 <sup>8</sup> / <sub>19</sub>	-	1	1	3			
3 <sup>8</sup> / <sub>19</sub>	13 <sup>8</sup> / <sub>19</sub>	-	1	2	2			
17 <sup>1</sup> / <sub>20</sub>	16 <sup>1</sup> / <sub>20</sub>	-	1	3	4			
28 <sup>1</sup> / <sub>20</sub>	2 <sup>2</sup> / <sub>2020</sub>	-	1	4	NIL			
22 <sup>8</sup> / <sub>19</sub>	Admire Leave / R.H / Duty leave / etc 29 <sup>8</sup> / <sub>19</sub> 30 <sup>8</sup> / <sub>19</sub>		-	2 (Duty leave)				SL



# COLLEGE, DELHI

119

REGISTER OF.....

Name of Employ Juhi R. V. M. 2012 Designation..... Dept. English

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
29/8/19	10/8/19	-	1	1	3	} JR		
29/8/19	28/8/19	-	1	2	2			
01/10/19	3/10/19	4/10/19	2	4	MIL			
12/2/2020	19/2/2020	-	1	1	Ind			
14/8/19	19/8/19	31/8/19	-	3	(Duty leave)			Academic leave / Duty leave / R. H / Ac
1/10/19	5/10/19	-	1	1	(R. H)			
18/2/2020	18/2/2020	-	1	1	(R. H)			

# COLLEGE, DELHI

133

REGISTER OF.....

Name of Employ Mitisha Khalkho Designation..... Dept. Hindi

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
21 <sup>1</sup> / <sub>20</sub>	17 <sup>1</sup> / <sub>20</sub>	-	1	1	3		g	
29 <sup>1</sup> / <sub>20</sub>	29 <sup>1</sup> / <sub>20</sub>	-	1	2	2		R	
Head office leave / Duty leave / R.H. / etc								
21 <sup>8</sup> / <sub>19</sub>	23 <sup>8</sup> / <sub>19</sub>	-		1 (Duty leave)			R	
25 <sup>10</sup> / <sub>19</sub>	29 <sup>10</sup> / <sub>19</sub>	-	1	(R.H.)				

# COLLEGE, DELHI

174

REGISTER OF.....

Name of Employee Dr. Sharda Gauram Designation..... Dept. Sanitation

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
21 <sup>8</sup> / <sub>19</sub>	16 <sup>8</sup> / <sub>19</sub>	-	1	1	3	} JB		
24 <sup>9</sup> / <sub>19</sub>	23 <sup>9</sup> / <sub>19</sub>	-	1	2	2			
13 <sup>1</sup> / <sub>20</sub>	10 <sup>1</sup> / <sub>20</sub>	-	1	3	1			
7 <sup>1</sup> / <sub>20</sub>	6 <sup>1</sup> / <sub>20</sub>	-	1	4	NIL			
7 <sup>11</sup> / <sub>19</sub>	4 <sup>11</sup> / <sub>19</sub>	-	1	(Duty leave)				Duty leave / R. H / Special leave / etc JB







# COLLEGE, DELHI

182

REGISTER OF.....

Name of Employ Jyoti Chauhan Designation..... Dept. Physics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
14 <sup>8</sup> / <sub>19</sub>	16 <sup>8</sup> / <sub>19</sub>	17 <sup>8</sup> / <sub>19</sub>	2	2	2			
19 <sup>10</sup> / <sub>19</sub>	18 <sup>10</sup> / <sub>19</sub>	-	1	3	1			
2 <sup>2</sup> / <sub>2020</sub>	12 <sup>2</sup> / <sub>2020</sub>	-	1	4	NIL			
Duty leave / R.H / Academic leave / A/c								
30 <sup>10</sup> / <sub>19</sub>	29 <sup>10</sup> / <sub>19</sub>	-	1	CR.H				
15 <sup>1</sup> / <sub>20</sub>	19 <sup>1</sup> / <sub>20</sub>	21 <sup>1</sup> / <sub>20</sub>	3	(Duty leave)				

# COLLEGE, DELHI

189

REGISTER OF.....

Name of Employ Dr. Shagun Dandia Designation..... Dept. Botany

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
$22 \frac{10}{19}$	$14 \frac{10}{19}$	-	1	1	3			
$3 \frac{9}{19}$	$5 \frac{9}{19}$	$6 \frac{9}{19}$	2					duty leave/R.H/special leave/ae (Duty leave) SB

# COLLEGE, DELHI

005

REGISTER OF.....

Name of Employ Dr. Rama Parricha Designation..... Dept. Botany

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
	Academic Year							
					July (2021- June 2022)			8 CL's 8-N
24/02/22	25/02/22	-	1	1	7			
31/03/22	01/04/22	-	1	2	6			
<u>Special c / RH / Duty Leave etc</u>								
16/2/22	July leave taken for course of Botany committee. DU							
					held on 22/2/22 - 1 day			



# COLLEGE, DELHI

010

REGISTER OF.....~~508~~.....

Name of Employ Dr. Prati Malhotra Designation..... Dept. chemistry.....

Date of Appt.	Period of leave sanctioned		Number of halidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
13 <sup>10</sup> / <sub>20</sub>	12 <sup>10</sup> / <sub>20</sub>	-	1	7			R	
17 <sup>2</sup> / <sub>21</sub>	17 <sup>2</sup> / <sub>21</sub>	-	1	6			R	
Academic Year			(July 2020 - June 2021)		8 CL.			
13 <sup>10</sup> / <sub>20</sub>	12 <sup>10</sup> / <sub>20</sub>	-	1	1	7		R	
17 <sup>02</sup> / <sub>21</sub>	17 <sup>02</sup> / <sub>21</sub>	-	1	2	6		R	
Academic Year			(July 20 21 - June 2022)		8 CL.			
04 <sup>04</sup> / <sub>22</sub>	31 <sup>03</sup> / <sub>22</sub>	01 <sup>04</sup> / <sub>22</sub>	2	2	6		R	
23 <sup>11</sup> / <sub>20</sub>	23 <sup>11</sup> / <sub>20</sub>	26 <sup>11</sup> / <sub>20</sub>	-	4	4 (Duty leaves)		R	Duty leave / R. H / Special leave / ac

# COLLEGE, DELHI

REGISTER OF.....

040

Name of Employ Dr. Rida Rahi Designation..... Dept Economics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
16/10/20	16/10/20	-	1	1	7		RB	
26/12/20	26/12/20	30/12/20	5	6	2			
Academic Year (July 2021 - June 2022)					8-N	CL-8		
24/02/22	24/02/22	-	1	1	7			
12/10/21	18/10/21	-	1	2	6		RB	
10/03/22	11/03/22	-	1	3	5			
3/3/20	3/3/20	-	1	(Duty leave for setting papers)				







# Register

Name of Employee Mrs. Pooja Sharma Designation ..... Department Economics

Date of Appt.	Period of leave sanctioned		Number of holidays availed of	Number of days to be counted	Total number of leaves since commencement of the year	Initials of the employee	Initials of the Principals	Remarks
	From	To						
Academic Year (July 2022 to June 2023)								
29 <sup>09</sup> / <sub>22</sub>	27 <sup>09</sup> / <sub>22</sub>	-	1	1	7	} JB		
14 <sup>11</sup> / <sub>22</sub>	17 <sup>11</sup> / <sub>22</sub>	-	1	2	6			
19 <sup>11</sup> / <sub>22</sub>	22 <sup>11</sup> / <sub>22</sub>	-	1	3	5			
Duty Leaves / R. H. / Special Leave / Academic Leaves.								
12 <sup>10</sup> / <sub>22</sub>	13 <sup>10</sup> / <sub>22</sub>	-	1	CR. H.				
09 <sup>05</sup> / <sub>23</sub>	02 <sup>06</sup> / <sub>23</sub>	05 <sup>06</sup> / <sub>23</sub>	4	(Duty Leave)				"Asian Studies in Israel 2023 Conference"

Dated: 16-08-2018

To,

The Principal,  
Daulat Ram College,  
University of Delhi,  
Delhi - 110007.

Subject: Thank you letter for providing me duty leave for attending and presenting my paper at ICMST-2018 from 10-08-2018 to 14-08-2018.

Respected Madam,

With due respects, I would like to thank you for providing me duty leave for a period from 10-08-2018 to 14-08-2018 for attending and presenting my paper at 9<sup>th</sup> International Conference on Manufacturing Science & Technology (ICMST-2018) held at Kuala Lumpur, Malaysia from August 11-13, 2018. This conference has provided me an opportunity to interact with experts and know current research in different areas.

Thank you for providing me this opportunity and permit me duty leave.

Thanking you,

Yours Truly,

Gussewang

(Dr. Dinkal Mangla)

Assistant Professor

Physics Department

*Sanjived Duty leave*

*JR*  
*16/8*

To

6<sup>th</sup> January 23'

The principal  
Daulat Ram College  
University of Delhi

Subject: Gratitude.

Respected Madam,

Thank you for granting me  
duty leave.

Yours sincerely,

ANNA SENRUNG  
Assistant professor  
Zoology Department,  
Daulat Ram College,  
University of Delhi  
Delhi - 110007

SPA  
Perked. Pls submit  
the letter also.  
JB  
6/1

APCPSY

DRC/82(PSY)/2019/.....491.

Dated 6<sup>th</sup> August 2019

7

**To Whom It May Concern**

This is to certify that **Dr.Meetu Khosla** is a permanent employee of this college. At present she is working as **Associate Professor** in the **Department of Psychology**. She has been invited as a Visiting Professor to the University of Warsaw, The college has no objection to her visiting University of Warsaw, Poland from November 2<sup>nd</sup> to December 18<sup>th</sup> 2019 and is granted duty leave for the same period excluding the travel time. The undersigned is duly authorised to issue this certificate.



Dr Savita Roy  
Principal







# DAULAT RAM COLLEGE, DELHI

University of Delhi, Delhi-7

## Application For Leave

1. Name of applicant... Dr. Meeta Khasla

2. Post held... Associate Professor

3. Department/Section... Psychology

4. Period of leave applied for  
From 2.10.18 To 6.10.18 Total days... 4

5. Sunday and holidays, if any, proposed to be prefixed/suffix to leave  
.....

6. Nature of leave applied for... duty

7. Ground on which leave is applied for duty

8. I propose/do not propose to avail myself of leave travel concession for the block years... during the ensuing leave.

9. Address during leave... Christ University, Bengaluru  
for conference

10. Certified that this is the minimum period of leave required by me.

I will be leaving on 2nd Oct afternoon.  
Date 29.9.18 Signature of applicant Meeta

### For Office Use

1. Recommendations by the Department/Section-in-charge.....

2. Title of leave by the Section concerned.....

Remarks by sanctioning authority... Sanctioned  
Janit B  
1 Oct/10.

To,

The Principal

Daulat Ram College  
University of Delhi

Dr (BT)  
Dr Vidhi

15<sup>th</sup> March 2023

Subject: Request for Duty leave for attending  
National Conference on Medicinal Plants

Respected Madam,

This is to kindly inform you that Department of Botany, Hansraj College is organizing a National Conference on "Medicinal Plants: Frontier Areas of Research and Development" on 16<sup>th</sup> and 17<sup>th</sup> March 2023.

Kindly allow me for attending the conference and taking duty leave on 16<sup>th</sup> and 17<sup>th</sup> March 2023.

Permitted Duty leave.

Sanku B  
15/3

Yours sincerely  
Vidhi

Dr Vidhi Chaudhary  
Assistant Professor  
Department of Botany



Register Page No. ....

# DAULAT RAM COLLEGE, DELHI

University of Delhi, Delhi-7

## Application For Leave

- Name of applicant Dr Anita Garg Mangla
- Post held Assistant Professor
- Department/Section Biochemistry
- Period of leave applied for  
From 1<sup>st</sup> Sep '23 To 1<sup>st</sup> Sep '23 Total days 1
- Sunday and holidays, if any, proposed to be prefixed/suffix to leave
- Nature of leave applied for Academic Leave
- Ground on which leave is applied for Duty Leave
- I propose/do not propose to avail myself of leave travel concession for the blockyears — during the ensuing leave.
- Address during leave India International Centre  
INDO-OK Seminar
- Certified that this is the minimum period of leave required by me.

Date 31/8/23

A Mangla  
Signature of applicant

### For Office Use

- Recommendations by the Department / Section-in-charge  
31/8/23
- Balance of leave applied
- Balance after leave deduction
- Remarks by sanctioning authority

Sanctioned  
JD  
31/8

The Principal  
Daulat Ram College  
Delhi University  
Delhi

PF (Chem)  
Dr. Preeti Mathok

Respected Madam, Kindly grant me duty leave  
from 27/10/2021 to 30/10/2021 and permission  
for attending Item writing workshop for JEE (Main)  
conducted by NTA, Govt. of India.

Thanks & Regards

Yours Sincerely

Preeti

Dr. Preeti Mathok  
Associate Prof in Chemistry  
26/10/2021

Permitted  
Janki R  
27/10.

Duty on  
27/10 to 30/10 = 4 days  
28/10

Permitted  
Kosher  
28/10